

REGISTRATION FORM

Supply Chain Management

Wednesday - Thursday * May 13 - 14, 2026 * FMM Institute Malacca

FMM Institute Malacca (475427-W)
D3-4, Plaza Jayamuda,
Jalan Pelanduk Putih, 75300 Melaka
TIN Number : C10626805080
SST Number : W10-1901-32000105

Please register the following participant(s) for the above programme:

1 Name _____ Designation _____

Nationality _____ IC No. _____

2 Name _____ Designation _____

Nationality _____ IC No. _____

(If space is insufficient please attach separate list)

Please Tick (✓) if your company

will be claiming under SBL-Khas Scheme

will not be claiming under SBL-Khas Scheme

vegetarian _____ pax

Enclosed cheque/bank draft No _____ for RM _____

being payment for _____ participant(s) made in favour of the

“**FMM Institute**”

Submitted by

Name _____

Designation _____

Company _____

Address _____

FMM Membership No. _____ PSMB MyCodeID No. _____

Telephone _____ Fax _____ Date _____

E-mail Address _____



Supply Chain Management

May 13 - 14, 2026

SBL-KHAS SCHEME



FMM Institute Malacca Branch

Centre for Professional Development

In this current economic situation and financial crisis, many companies have seen increasing challenges to create and keep efficient and effective supply chain methods and approaches. They are having high pressure from global competition, consumer expectations and increasingly volatility or complex patterns of consumer demand.

Looking at the challenges over the next 5 years, the companies shall now focus on reviewing their supply chain processes and capabilities to maintain their competitive edge.

C O N T E N T S

INTRODUCTION TO SUPPLY CHAIN

- Supply chain management
- The importance of supply chain management
- Supply chain processes

MATERIAL PLANNING AND ANALYSIS

- Product / material analysis
- Demand forecast and material planning
- EPQ, EOQ and MOQ

PROCUREMENT

- Purchasing vs procurement
- Simple SOPs
- Strategic procurement

STORAGE AND INVENTORY MANAGEMENT

- Stock vs inventory
- Inventory control
- Inventory performance

DISTRIBUTION AND LOGISTIC

- Selection of logistic mode
- Vehicle and integrated scheduling

Objectives

Upon completion of the course, participants will be able to:-

- Understand the concept of supply chain management
- Understand the role of four main streams of supply chain
- Align four main streams to the real business

Trainer

PUAN SITI ZALEHA ISMAIL possesses an MBA (UKM), a BA (Hons) in Retail Management and a Diploma in Banking (UiTM). She has over 10 years working experience in the fields of retail, purchasing and procurement. She began her career in Guardian Pharmacy as a Retail Executive and moved on to PLUS Expressway Bhd as a Management Executive (Contracts & Procurement) & grew steadily to be the Assistant Manager of Purchasing and Inventory. Puan Siti has conducted various training courses such as Retail Management, Logistics Management, Marketing Management, Purchasing and Inventory Management, Effective Purchasing Assistant / Storekeeper, Inventory Control, etc. She was the internal Trainer for PLUS and have been invited by various Multinational Companies, Universities, Government Bodies to conduct training for them.

Who Should Attend

Supply Chain and Warehouse Logistic Managers / Executives / Supervisor, Finance / Accounts Executives, Production Planner, Purchaser and Sales Support

Administrative Details

Date : May 13 - 14, 2026 (Wed - Thurs)

Time : 9.00am - 5.00pm

Venue : **FMM Institute Malacca**

D3-4, Plaza Jayamuda
Jalan Pelanduk Putih
75300 Melaka

Fees (Inclusive of 8% SST) :

FMM Members **RM864** per participant

Others **RM972** per participant
(Fees include course materials, lunch and refreshments.)

Registration forms must be completed and returned to FMM Institute Malacca Branch by **May 6, 2026**. No refund for cancellation within 2 working days, 50% refund for cancellation between 3 - 6 working days and full refund for cancellation 7 working days prior to the programme. **CANCELLATION MUST BE IN WRITING TO FMM INSTITUTE MALACCA BRANCH.** Replacements will be accepted at no additional cost. FMM Institute Malacca Branch reserves the right to cancel or reschedule the programme. All efforts will be taken to inform participants of any changes. **However, if the company failed to obtain grant approval or in the event there is no disbursement from HRDCORP under any circumstances to us, then the company will have to make full payment to FMM Institute Malacca Branch.**

For further enquiries, please contact:

Ms Chloe Leong / Ms Yvonne Gan

FMM Institute Malacca Branch

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